**Oregon Humanities Center**

**2019–20 Sherl K. Coleman and Margaret E. Guitteau Teaching Professorship**

**Coleman-Guitteau Teaching Professorship Objectives**

The Oregon Humanities Center (OHC) Coleman-Guitteau Teaching Professorship promotes the development of new or substantially revised interdisciplinary undergraduate humanities courses which **focus on significant intellectual and cultural questions and their history.**

**Coleman-Guitteau courses should employ pedagogical approaches that emphasize:**

* Open and critical thinking
* Active student participation
* Independent inquiry
* The free exchange of ideas

**Proposals for collaborative (“team teaching”) Coleman-Guitteau courses are encouraged**.The Coleman-Guitteau Professorship especially encourages proposals from **faculty representing** **different departments, and for interdisciplinary courses.**

The [Coleman-Guitteau Teaching Professorship](https://blogs.uoregon.edu/oregonhumanitiescenter/fellowships/teaching/the-sherl-k-coleman-and-margaret-e-guitteau-professorship-in-the-humanities/) program is part of the [Regular OHC Teaching Fellowship](https://blogs.uoregon.edu/oregonhumanitiescenter/fellowships/teaching/) program (click links for fellowship details). If your application for a Coleman-Guitteau Teaching Professorship is not approved, **you will automatically be considered for a Regular Teaching Fellowship** without needing to complete any additional application materials.

While courses developed under the OHC Teaching Fellowship program must be designed and intended primarily for undergraduates, they may also be open to graduate students. Courses will be listed in the instructors’ home departments. Proposed courses may be of any size, and they may be introductory or advanced. It is desirable that courses developed through the OHC Teaching Fellowship programs be repeated. The OHC encourages people from diverse backgrounds and disciplines to apply.

**Summer Compensation**

All OHC Teaching Fellowships (including the Coleman-Guitteau Teaching Professorship) provide **$4,500 (plus OPE) in summer compensation** paid directly to the faculty member during summer 2019. In the case of team-taught courses, each fellow will receive $4,500 plus OPE. Summer compensation is normally paid in one lump sum in July.

**Course Enrichment Funds**

Coleman-Guitteau Teaching Professorships provide **up to $4,000 for course enrichment** (e.g., for curriculum development, research assistance, visiting lecturers, films, instructional materials, etc.). This funding must be explicitly requested at the time of application.

If applicant is not awarded a Coleman-Guitteau Professorship, they are still eligible for a Regular OHC Teaching Fellowship with up to $1,000 in course enrichment funds. **For this reason, applicants must supply budgets for both scenarios** as specified in section 2.c. of application instructions below.

Course enrichment funds cannot be taken as salary, and must be used between July 1, 2019 and the last day the course is taught.

**Collaborative Courses**

**Each applicant** must submit a complete application. (See Application Instructions below.) Each fellow must devote 4 weeks to summer curriculum development, and each fellow receives summer compensation. However, course enrichment funds are awarded *per course* and are not augmented in the case of team-taught courses.

**Guidelines and Conditions**

1. Proposed courses must be humanistic in content, but faculty may hold an appointment in any department, college, or school. The term *humanities* as used here includes literature; philosophy; history; religion; ethics; the history, theory, and criticism of the arts; and the historical or interpretive aspects of the social and natural sciences and the professions.
2. All tenure-related UO faculty are eligible to apply. Career non-tenure-track faculty with an FTE of .50 or more who have been employed by the UO for **at least three years at the time of application** are also eligible. Visiting faculty are not eligible. Faculty who will not be employed by the University of Oregon during the 2019–20 academic year are ineligible.
3. All OHC Teaching Fellows must devote a **minimum of 4 consecutive weeks** to course development during summer 2019.
4. Course must be taught in fall, winter, or spring of the 2019–20 academic year.
5. If for any reason a Teaching Fellowship recipient’s circumstances change (e.g., due to sabbatical leave, leave without pay, or the receipt of another award or grant which conflicts with the conditions of this fellowship) and the awardee is not able to use the fellowship during the summer for which it was granted, the fellowship must be forfeited. OHC fellowships cannot be deferred.
6. If a fellowship recipient is denied tenure or issued a terminal contract prior to the beginning of the fellowship, the fellowship must be forfeited.

**Application instructions**

**NEW for 2019-20: Applications will only be accepted electronically using the fillable Word form provided below.** At time of submission you will need to request the approval of your department via email. All submissions **and approvals** must be received by deadline.

* All applicants must receive approval of their department head.
* Applicants outside of CAS must also receive approval of their dean.
* CAS applicants do not need dean’s approval.

**Note to team-teaching applicants:** Each applicant must independently submit a complete application and gain departmental approval. Your fillable application form (the first page) and CVs will be unique; **Coleman-Guitteau statement**, **narrative proposal, and course syllabus/syllabi components must be identical to those of your co-applicant**. Your team-teaching application files will be joined by the OHC after submission. Both applications and approvals must be submitted on time or neither will be considered.

**All applications must:**

* use language that is jargon-free and clear to readers outside of your discipline
* have one-inch margins
* be set in 12-point Times font
* strictly adhere to specified page limits

**Complete all fields in the fillable application form below.** **Paste the following components into the areas indicated in the document (For team-taught courses, sections 1, 2, and 3 must be identical to your teaching partner, as your applications will be merged):**

1. **Coleman-Guitteau Statement** (250 words or less):Describe how this course meets the objectives of the Coleman-Guitteau Teaching Professorship as described above.

2. **A** **narrative proposal, limited to 4 single-spaced pages**. Proposals should address:

**a. Humanistic content, orientation, and significance of the course**

 Explain the significance of the course, and how the content or orientation is appropriate to an interdisciplinary humanities curriculum. Briefly describe your teaching philosophy and experience. Explain the pedagogical approach you plan to use in the proposed course, addressing the pedagogical objectives of the Coleman-Guitteau Professorship.

 **If the proposal involves an existing course, explain how the proposed course will differ substantially, including a description of any plans to change the course content and/or pedagogical approach.**

**b. Course development requirements**

 Describe any study or preparation you will need to undertake prior to offering the course, and include a specific schedule of the work to be done.

**c. Course enrichment funds**

 Provide a statement of purpose and include a proposed budget for the Coleman-Guitteau course enrichment funds (maximum of $4,000). Include an alternate budget for a maximum of $1,000 in case you do not receive a Coleman-Guitteau Professorship, but you *do* receive a Regular OHC Teaching Fellowship.

3. **A course syllabus/syllabi**

**Revisions of existing courses:** Faculty should provide a copy of the current syllabus (clearly marked as such), as well as a draft of the proposed syllabus that includes the following information: subject matter; course objectives; level (introductory, intermediate, advanced); size (desired enrollment or enrollment limit); format (lecture, seminar, etc.); specific readings (or their equivalent); specific course requirements and organization (projects, papers, reports, exams, etc.); and the academic quarter for which the course is proposed.

**New courses:** It is understood that the syllabus for a new course will not be fully developed at the time of application. Therefore, a proposal for a new course should include: a draft of the syllabus with a description of the topics (as detailed as possible); the planned treatment of the topics; the proposed pedagogical tools (exercises, articles, archives, collections, books, films, slides, performances, etc.); a preliminary list of the required readings or a brief bibliography; and the goals of the course.

4. **An abbreviated curriculum vitae** (not to exceed 2 pages) including:

 a. education;

 b. employment history;

 c. academic honors or awards received,

 including any teaching awards;

 d. scholarly work (e.g.: publications and

 papers).

**Submitting your proposal**

**Save the complete application document as a single PDF.** A complete application document includes:

* completed application form
* Coleman-Guitteau statement (250 words or less)
* narrative proposal (4 pages or less)
* course syllabus for proposed course (and existing course, if applicable; no page limit)
* curriculum vitae (2 pages or less)

**Email the PDF to** **ohcapplication@uoregon.edu** **and to your department head (and dean,** **if not in CAS) for approval.**

**The email subject line must read:**

“Your last name, first name: 2019-20 OHC Faculty Teaching Fellowship.”

**Example:** “Doe, Jane: 2019-20 OHC Teaching Fellowship”

**The message body**, addressing your department head (and dean, if not in CAS), must read:

“Please review the attached OHC Teaching Fellowship application. Contact me directly with any questions or concerns. Your approval indicates that if my application is successful, you agree that I may teach the proposed course during the academic term specified. In addition, you understand that this course will be taught through my home department as part of my regular teaching load.

To approve my application “reply all” to this email to include: ohcapplication@uoregon.edu and me (the applicant). **Approval email must be received by the OHC no later than 11:59 p.m. on Monday, October 29, 2018 or my application will not be accepted. No exceptions will be made.”**

**Deadline**

**Emailed application document and approvals must be received (email time stamped) by the OHC no later than 11:59 p.m. on Monday, October 29, 2018. In order to be fair to all applicants, emails time stamped later than 11:59 p.m. will not be accepted. No exceptions will be made.**

Applications will be reviewed by a panel of tenured faculty members from a variety of disciplines who serve on the Oregon Humanities Center Faculty Advisory Board. Coleman-Guitteau Fellows will be selected by the OHC Director in consultation with this review panel. Applicants will be notified via email by **January 7, 2019**.

**Questions?** Please see the [Fellowship FAQs](https://blogs.uoregon.edu/oregonhumanitiescenter/fellowships/faq-teaching-fellowships/). For additional information, contact Jena Turner, Associate Director, at jenap@uoregon.edu or 346-1001.

**Oregon Humanities Center**

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Click on each field

**Full name:**  **UO ID#:**

**Rank:**  **Tenure review year:**  **Department:**

**Email address:**  **Phone #:**

**Name of department head:**  **Name of school/college dean:**

**Title of proposed undergraduate course:**

**Departmental prefix:**  **Course number:**

**[ ]  new course** **[ ]  existing course** **(year and term last offered:** **)**

**Home department of existing course:**

**Title of existing course:**  **Departmental prefix:**  **Course number:**

**Requested term for course:** [ ]  Fall 2019 [ ]  Winter 2020 [ ]  Spring 2020

**Approximate enrollment:       Course format (lecture, seminar, etc.)**

**If this course will be team taught, list other faculty applicant(s):**

**To the best of my knowledge, this proposal meets the guidelines and conditions of the 2019–20 Oregon Humanities Center Coleman-Guitteau Teaching Professorship.**

**Your typed name serves as your signature** **date**

**Include narrative proposal, course syllabus, and abbreviated CV below.**

**Save the complete application document as a single PDF.**

Paste Coleman-Guitteau Statement (250 words or less) in the field below:

Paste 4-page narrative proposal in 12-point Times font in the field below:

Paste course syllabus/syllabi in 12-point Times font in the field below:

Paste 2-page CV in 12-point Times font in the field below: