



Oregon Humanities Center

2018–19 Faculty Research Fellowship Application

A Term Free of Teaching to Engage in Full-time Research

Oregon Humanities Center (OHC) Research Fellowships provide University of Oregon faculty a **term free of teaching (i.e., a single course buy-out during the research term)** to pursue research full time as part of a community of scholars.

All regular, full-time faculty research fellows will continue to receive their regular full-time pay during the term of the fellowship. Part-time faculty research fellows will receive an appropriately adjusted salary during the fellowship quarter. The OHC will provide \$9,500 plus OPE towards the fellow's salary for the fellowship term. (Law School faculty must negotiate course release with their dean.)

IMPORTANT NOTE TO ALL APPLICANTS: The OHC fellowship program offers fellowships bearing several different names, and in some cases, different eligibility criteria. **All research fellowship proposals are evaluated competitively as part of a single applicant pool. The application form and process are the same for all research fellowships, with the exception of the VPRI Completion Award, which requires a separate, one-page form in addition to the regular research fellowship application.** Many applicants will be eligible for more than one type of fellowship. The review panel will fund as many meritorious proposals as possible using the resources available, and taking into consideration the different eligibility criteria.

Types of OHC Research Fellowships

Regular OHC Faculty Research Fellowships—these are open to all regular tenure-related UO faculty whose research is in a humanities-related field. This is the original OHC Faculty Research Fellowship program.

VP for Research and Innovation (VPRI) Completion Awards—these fellowships are for faculty who wish to use the fellowship term to finish a project (article, book, book chapter, or edited volume) to be submitted for publication at the end of or immediately following the fellowship term. Applicants must indicate on their application form that they wish to be considered for this award, and they must complete the additional one-page form describing the status of their project and specific plans for completion. These fellowships are sponsored by the VP for Research and Innovation.

Provost's Senior Humanist Fellowships—these fellowships are for senior humanities faculty only. (Recipients are Full Professors, or Associate Professors who have been in rank for five years or more at the time of application.) No separate application is required, and you do not need to specify that you are applying for the Senior Humanist Fellowship. The review panel will be notified as to which applicants are eligible to be considered for this award. Senior faculty will also be consid-

ered for the other fellowship types for which they are qualified. As the name implies, these fellowships are sponsored by the Office of the Provost.

Ernest G. Moll Faculty Research Fellowship in Literary Studies—this fellowship is awarded to the most outstanding proposal(s) in the field of literary studies. In addition to a term off from teaching, the Moll Fellowship provides recipients with \$1,000 in research support to be used during the fellowship year. The Moll Fellowship is funded by a private OHC endowment.

Guidelines for All OHC Research Fellowship Types

1. Research projects must be humanistic, but fellows may hold an appointment in any department, college, or school. The term humanities as used here includes literature; philosophy; history; religion; ethics; the history, theory, and criticism of the arts; and historical or interpretive aspects of the social and natural sciences and the professions.
2. All tenure-related UO faculty are eligible to apply. The applicant must hold a UO appointment during the academic year of the research fellowship. Visiting faculty are not eligible.
3. Faculty may not hold other internal UO research support during the same academic year. Faculty may, however, accept an external award for the same academic year as the OHC fellowship. The OHC fellowship must not be taken during the same term as the external award.
4. If an applicant has received funding from any other source(s) for the same or a closely related research project, the applicant must indicate when, from whom, and how much support they have previously received, and how the current proposal differs from the project previously funded. Previous funding for a closely related project will be taken into consideration when the application is reviewed, and might affect OHC funding.
5. If for any reason a research fellow's circumstances change (e.g., due to sabbatical leave, leave without pay, or the receipt of any grant or award that conflicts with the conditions of this fellowship) and the grantee is unable to use the award during the academic year for which it was granted, the fellowship must be forfeited. OHC fellowships cannot be deferred.
6. If a fellowship recipient is denied tenure or issued a terminal contract before the fellowship year begins, the fellowship must be forfeited.
7. Faculty who have received an OHC Research Fellowship within the previous three academic years (2015–16, 2016–17, or 2017–18) are not eligible to apply for a Research Fellowship for 2018–19.

Conditions

Upon notification of receipt of an OHC Research Fellowship, faculty members must sign an agreement outlining their commitment to:

- a. conduct full-time research, preferably in residence at the Center, for the academic quarter specified;
- b. give one OHC Work-in-Progress presentation some time during the fellowship year;
- c. attend the Work-in-Progress presentations of other fellows during the fellowship term and as often as possible during the remainder of the fellowship year;
- d. give one public, off-campus presentation somewhere in Oregon for a **non-academic audience** on some aspect of

their research **within a year of the end of the fellowship term**;

- e. submit a fellowship report **within four weeks** of the conclusion of the fellowship term;
- f. acknowledge the OHC in all work resulting from research during the fellowship period;
- g. donate a copy of any resulting publications to the OHC Library unless this imposes a financial hardship on the author; and
- h. immediately notify the OHC of other support or of any conflicts with the restrictions and conditions of this research fellowship program.

Application Instructions

The proposal should be written in **language that is clear to readers outside the applicant's discipline**. All margins must be a minimum of one inch and font must be Times 12 pt. or larger. **The proposal should strictly adhere to the format and chronological organization outlined below, using the headings provided. Please number the pages of the narrative. Proposals that exceed the specified page limits will not be considered.**

1. **Cover Sheet:** A copy of the attached Cover Sheet **with the signature of your department head (and dean, if applicable)** indicating approval of your plan to engage in research for the academic quarter specified, and your agreement to the above Guidelines and Conditions of the Research Fellowship Program. **(Note: CAS faculty do not need to obtain the Dean's signature.)**
2. **Abstract:** A brief abstract (250 words or less) on a separate page describing in language clear to a non-specialist:
 - a. the problem or question you are addressing in your research project;
 - b. the significance of the project; and
 - c. what you expect to accomplish during the research term.
3. **Narrative Proposal:** Proposals are limited to four single-spaced typed pages, **including any bibliographic information the applicant wishes to include**. Proposals should address:
 - a. **Conception and Definition of the Project**
Applicants should describe the specific research planned for the fellowship period, explaining the basic humanistic ideas, problems, or questions to be explored. **In cases where the humanistic content of the project may not be readily apparent, applicants must address this issue thoroughly.** Applicants also should make clear the relationship of the project to their own past and future research objectives.
 - b. **Significance**
Applicants should explain the significance of the proposed project and the anticipated contribution of their project to the existing body of research and writing on the topic or question.
 - c. **Plan of Work and Methodology**
Applicants should specifically outline the plan of work, methodology, and schedule for the proposed research project. Applicants should make clear any preliminary work already completed, the present state of the proposed research, and any stages to be completed after the fellowship period. Applicants should be as precise as possible about activities during the fellowship period

and should include a timeline of goals.

- d. **Expected Results**

Applicants should detail the expected results of research done during the fellowship period, as well as their plans for further research on the same project. If publication or some other form of acceptance of the results of the proposed research has already been arranged, please provide this information in your proposal.

- e. **Off-Campus Presentation**

Applicants must propose in the application a location for an off-campus, non-academic public presentation of their work, and give the talk within one year of the fellowship term. See the OHC web site for a list of suggested off-campus lecture venues.

4. **Abbreviated Curriculum Vitae:** The c.v., not to exceed two pages, should include:
 - a. the applicant's education;
 - b. employment history;
 - c. academic honors or awards received;
 - d. scholarly work (e.g.: publications and papers).

Submitting Your Proposal

Your application should be put together in this order and paperclipped:

- ___ cover sheet
- ___ abstract
- ___ narrative proposal
- ___ curriculum vitae

Make six additional complete, collated and stapled copies (double-sided if possible). You should submit a total of seven identical packets: your original plus six copies.

Deadline

Monday, October 30, 2017 by 5 p.m. to the Oregon Humanities Center, 154 PLC. All required signatures must be obtained prior to submission to the OHC.

All applications will be reviewed by a panel of UO faculty members from a variety of disciplines who serve on the Oregon Humanities Center Advisory Board. Applicants will be notified by email by **January 8, 2018**.

Questions? Please see Fellowship FAQs at ohc.uoregon.edu. For additional information, contact Julia Heydon, Associate Director, at jheydon@uoregon.edu or 346-1001.

2018–19 Oregon Humanities Center Faculty Research Fellowship Application

Cover Sheet

Name _____ Banner ID (950 or 951)# _____
Rank _____ Department _____
Phone _____ E-mail _____
Tenured? **YES** **NO** If not, tenure-track? **YES** **NO** Tenure review year _____
Name of department head _____ Name of school/college dean _____

Title of research fellowship project _____

For which 2018–19 academic quarter is this research project proposed? **FALL** **WINTER** **SPRING**

Are you applying for the VPRI Completion Award? (If so, include the one-page addendum) **YES** **NO**

Have you applied for other internal or external research support for this same project during the same academic year? **YES** **NO**

If Yes, indicate source(s) and estimated notification date(s)

Have you received other support for this project or a closely related project? **YES** **NO**

If yes, from whom did you receive the funding? _____

How much funding did you receive? _____ Time frame for the previous funding _____

How does the project you are proposing now differ from the previously funded project?

Have you received an Oregon Humanities Center Research Fellowship in the past? **YES** **NO** What year? _____

If the project involves any of the following activities, please check. (*Approval is required before funds can be released.*)

animal use and care biological safety (including use of x-rays, microwaves) human subjects

To the best of my knowledge, this proposal meets the guidelines and conditions of the 2018–19 Oregon Humanities Center Research Fellowship program.

Signature of Applicant _____ **Date** _____

In signing this cover sheet for the applicant's proposal for a 2018–19 Oregon Humanities Center Research Fellowship, I agree that if this proposal is successful, I will approve the applicant's request to engage in full-time research for the academic quarter specified. (Law School Dean may submit a brief addendum detailing course release and service agreement.)

I understand that the Oregon Humanities Center will provide \$9,500 plus OPE towards the applicant's salary.

Signature of Department Head _____ **Date** _____
(Required for all applicants)

Signature of Dean _____ **Date** _____
(Required for non-CAS applicants only)