



Oregon Humanities Center

2017–18 Dissertation Fellowship Application

The Oregon Humanities Center (OHC) offers the Dissertation Fellowship in partnership with the UO Graduate School and the College of Arts and Sciences.

The goal of this fellowship is to provide the applicant with **one term free from teaching in order to work full time on the dissertation**. Dissertation fellows are expected to be part of the OHC intellectual community. The fellowship provides:

- A \$5,500 non-service stipend
- A one-term tuition waiver
- Health insurance coverage for the fellowship term
- *When space is available*, an office at the Oregon Humanities Center during the term of the fellowship

Eligibility Guidelines

1. **Full-time doctoral students** who have been **advanced to candidacy at the time of application** and are conducting research for and/or writing an **approved dissertation in a humanities-related field** are eligible to apply.
2. This fellowship is intended to be used specifically for work on the dissertation. It may **not** be taken during the term in which the student plans to defend. Applicants must expect to **complete the dissertation within one year of the fellowship term**.
3. **The student may NOT hold a GTF appointment during the term of the fellowship**. If the student holds a GTF appointment during the 2017–18 academic year, s/he will be required to give it up for the fellowship term.
4. **Research projects must be humanistic**, but applicants may be enrolled in any department, college, or school. **The term “humanities” as used here includes literature; philosophy; history; religion; ethics; the history, theory, and criticism of the arts; and historical or interpretive aspects of the social and natural sciences and the professions.**
6. 2017–18 Dissertation Fellowship applicants are **not** eligible to apply for the 2017–18 OHC Graduate Research Support Fellowship.
2. Dissertation Fellows must enroll for a minimum of 3 Dissertation credits during the fellowship term in order to make full-time progress toward the doctoral degree.
3. The Dissertation Fellow must give a Work-in-Progress talk (WIP) during the fellowship term.
4. At the conclusion of the fellowship term, the fellow must submit a brief report (1-2 pages) describing: 1) the progress made on the dissertation during the fellowship term; 2) any work still remaining on the dissertation, and plans for its completion; and 3) the role of the OHC fellowship in facilitating the completion of the project. **This report must be submitted within two (2) weeks of the end of the fellowship term.**
5. Fellowship recipients must acknowledge the Oregon Humanities Center in any work resulting from research conducted during the fellowship period.
6. Fellowship recipients must notify the OHC of any conflicts with the guidelines and conditions of this fellowship program. **NOTE: If an OHC Dissertation Fellow receives outside funding during the period of the OHC fellowship, the student must inform the OHC immediately. Depending on the nature and the amount of the outside support, the outside funding may have a bearing on whether the graduate fellow is allowed to retain the OHC grant. Applicants who receive another internal UO doctoral research award for the same academic year must inform the OHC immediately and may be required to choose between the OHC fellowship and other internal support.**
7. While we recognize that some travel may be necessary, we expect that Dissertation Fellows will attend the fall orientation luncheon, a luncheon with the VP for Research sometime during the fellowship year, WIPs, and, when possible, other OHC events.

For more information, see FAQs at ohc.uoregon.edu/fellowships or contact Julia Heydon, Associate Director, at jheydon@uoregon.edu or (541) 346-1001.

Conditions

1. Upon receipt and acceptance of a Dissertation Fellowship, students must sign an agreement outlining their commitment to **make significant progress toward the completion of the dissertation during the fellowship term** and their willingness to adhere to all other conditions of the program.

Application Instructions

The proposal should be written in **language that is clear to readers outside the applicant's discipline**. All margins must be a minimum of one inch and font must be Times 12 pt. or larger. **The proposal must adhere to the format and chronological organization outlined below, using the headings provided.** Please number the pages of the narrative. Proposals that exceed the specified page limits will not be considered.

1. **Cover Sheet:** An official cover sheet with the required signatures. **Please note that the signature of the dissertation advisor and the department head are required, and must be secured prior to submitting the application.**
2. **A brief abstract of the dissertation** (250 words maximum) on a separate page.
3. **Narrative Proposal:** Proposals are limited to 4 single-spaced typed pages, including any bibliographic information the applicant wishes to include. Proposals should address:
 - a. **Conception and Definition of the Dissertation:** Applicants should describe the topic of the dissertation, explaining the **basic humanistic ideas, problems, or questions** to be explored. Applicants should make clear the relationship of the project to their own future research objectives. In cases where the humanistic content of the project may not be readily apparent, applicants must address this issue thoroughly.
 - b. **Significance of the Dissertation:** Applicants should explain the significance of the dissertation and its anticipated contribution to the body of research and writing in the area of the humanities in question.
 - c. **Plan of Work and Methodology:** Applicants should specifically outline the plan of work, methodology, and schedule for the work to be completed during the fellowship term. Applicants should briefly describe any work already completed, the present state of the dissertation, and any stages to be completed after the fellowship term. Applicants should be as precise as possible about the activities they plan to undertake during the fellowship period.

Applicants must also list any traveling they plan to do during the fellowship term.
4. **Curriculum Vitae:** A *curriculum vitae* (maximum of 2 pages) must be included with the application. The curriculum vitae should include:
 - a. the applicant's education, including title of dissertation;
 - b. academic honors or awards received;
 - c. employment history;
 - d. scholarly accomplishments;
 - e. the names and affiliations of **two academic references in addition to your dissertation advisor.**
5. **Statement from Advisor:** A one-page statement from the student's dissertation advisor, explaining why the student and project are worthy of support, where the student is in the dissertation writing process, how this fellowship will facilitate the completion of the project, and

when the defense is anticipated. **The statement must be submitted directly to the Oregon Humanities Center by the dissertation advisor in hard copy to 154 PLC or by email to jheydon@uoregon.edu by 5 p.m. on February 6, 2017.**

Please note: If the student plans to engage in off-campus research during the fellowship period, this must be explicitly addressed and justified both in the student's statement regarding the plan of work and in the advisor's statement.

Submitting Your Proposal

Your application should be put together in this order and paperclipped:

- ___ cover sheet
- ___ abstract
- ___ narrative proposal
- ___ curriculum vitae

Submit this original application packet with **six complete, collated and stapled copies** (double-sided if possible). **You should have a total of seven identical packets.**

The dissertation advisor's statement of support must be submitted **directly to the Oregon Humanities Center** by the application deadline.

Deadline

MONDAY, FEBRUARY 6, 2017 by 5 p.m. to the Oregon Humanities Center, 154 PLC.

Applications will be reviewed by members of the Oregon Humanities Center Faculty Advisory Board consisting of faculty from various fields. Award recipients will be notified on or before March 31, 2017.

Questions? Please see Fellowship FAQs at ohc.uoregon.edu/fellowships. For additional information, contact Julia Heydon, Associate Director, at jheydon@uoregon.edu or (541) 346-1001.

Attention

This award may affect your financial aid eligibility and summer tuition waiver eligibility. Please read the FAQs at ohc.uoregon.edu/graddiss_fellFAQ and contact the appropriate resources listed below for more information. You may have to choose your fellowship term carefully in order to preserve eligibility for some of these benefits.

Financial Aid: Federal regulations require students to notify the Financial Aid Office as soon as they know that they will receive any educational resources so that necessary revisions to their financial aid package can be made. For more information about how this fellowship may affect your financial aid, please contact financialaid.uoregon.edu/Reporting_Other_Resources or (541) 346-3221. The OHC will provide recipients and the Financial Aid Office with supporting documents.

Summer Tuition Waiver: For information on how this award may affect your summer tuition waiver eligibility, go to: gradschool.uoregon.edu/node/167.

Health Insurance: OHC Dissertation Fellows are eligible to receive paid health insurance coverage through the GTFF during their fellowship term.

2017–18 Oregon Humanities Center Dissertation Fellowship Application Form

Cover Sheet

Name _____ Banner ID (95)# _____

Permanent mailing address _____

Phone _____ E-mail _____

Department _____

Name of department head or school dean _____

Title of dissertation: _____

What term do you expect to defend? _____

Name of dissertation advisor _____

Fellowship Term in Academic Year 2017–18: **FALL** **WINTER** **SPRING**

Note: Residency at the Oregon Humanities Center will depend upon availability of office space. The OHC will attempt to accommodate the applicant during the fellowship term if possible.

Are you applying for or have you applied for other research support for 2017–18? **YES** **NO**
If yes, please indicate funding source and estimated notification date: _____

If the project involves any of the following activities, please check. (*Approval is required before funds can be released.*)

animal use and care biological safety (including use of x-rays, microwaves) human subjects

To the best of my knowledge, this proposal meets the objectives, conditions, and guidelines of the 2017–18 Oregon Humanities Center Dissertation Fellowship program.

Signature of Applicant _____ **Date** _____

In signing this cover sheet for the applicant's proposal for a 2017–18 Oregon Humanities Center Dissertation Fellowship, I indicate that the applicant meets the above conditions; that this project meets the definition of "humanities research" detailed on page one of the application guidelines; and that I anticipate that the applicant will be in his or her final full year of the doctoral degree program during the fellowship term.

*I understand that the Oregon Humanities Center, in conjunction with the Graduate School, will provide the graduate fellow with a \$5,500 non-service stipend and a one-term tuition waiver. **PLEASE NOTE: Departments and/or Schools or Colleges are asked to contribute funds to cover one term of graduate student health insurance for the award recipient during the fellowship term. By signing this cover sheet, I confirm my understanding that if this proposal is funded, my department will be responsible for working with the Dean's Office to find a source of funds to cover the one-term health insurance expense. (The cost in AY 2015–16 was \$1407/term.)***

Signature of Department Head _____ **Date** _____

Signature of Dissertation Advisor _____ **Date** _____