



The Oregon Humanities Center

2012–2013 Teaching Fellowship Application

Objective

Oregon Humanities Center (OHC) Teaching Fellowships provide faculty members with a summer stipend to **develop a new undergraduate humanities course or substantially redesign an existing one**. Faculty may apply individually or in collaboration with another faculty member. The course will be listed in the instructor's home department(s). Proposed courses may be of any size, and they may be introductory or advanced. While courses developed under the OHC Teaching Fellowship program must be primarily intended for undergraduate students, they may also be open to graduate students. It is hoped that courses developed through the OHC Teaching Fellowship program will be repeated.

Guidelines and Conditions

1. Proposed courses must be humanistic in content, but faculty may hold an appointment in any department, college, or school. The term *humanities* as used here includes literature; philosophy; history; religion; ethics; the history, theory, and criticism of the arts; and the historical or interpretive aspects of the social and natural sciences and the professions.
2. All tenure-related UO faculty are eligible to apply. Non-tenure-track faculty with an FTE of .50 or more who have been employed by the UO for **at least three years at the time of application** are also eligible. Visiting faculty are not eligible. Faculty who will not be employed by the University of Oregon during the academic year of their proposed course are ineligible.
3. OHC Teaching Fellows must devote a **minimum of 4 weeks** to course development during the summer preceding the academic year in which the course will be taught.
4. If for any reason a teaching fellowship recipient's circumstances change (due to sabbatical leave, leave without pay, or the receipt of another award or grant which conflicts with the conditions of this fellowship) and the awardee is not able to use the fellowship during the academic year for which it was granted, the fellowship must be forfeited. OHC fellowships cannot be deferred.
5. If a fellowship recipient is denied tenure or issued a terminal contract prior to the beginning of the fellowship, the fellowship must be forfeited.

Summer Pay

OHC Teaching Fellowships provide **\$3,000 (plus OPE) in summer wages** paid directly to the faculty member during the summer prior to the academic year in which the course will be offered. Summer wages are normally paid in one lump sum in July. In the case of collaborative applications, each faculty member will receive \$3,000 plus OPE in summer pay.

Course Enrichment Funds

Teaching Fellowships can provide additional funding of **up to \$1,000 per course for course enrichment** (e.g., for visiting lecturers, films, course materials, etc.). **This funding must be explicitly requested at the time of application.** Applicants seeking these funds must provide a brief statement of purpose and include a proposed budget as part of the fellowship application. The additional course enrichment funds may not be taken as salary. Course enrichment funds must be used by the last day of the term in which the course is taught. Course enrichment funds are awarded per course; they are not augmented in the case of collaborative or team-taught courses.

Wulf and Coleman-Guitteau Options

In lieu of regular course enrichment funds, faculty may in some cases be eligible to apply for up to \$4,000 in support through the Center's Wulf Professorship or the Coleman-Guitteau Professorship.

The Wulf and Coleman-Guitteau professorships are awarded on a competitive basis to successful OHC Teaching Fellowship applicants who can demonstrate that their course meets the criteria of the professorship for which they are applying. A faculty member who wishes to be considered for a Wulf or Coleman-Guitteau Professorship must attach to the Teaching Fellowship application the corresponding professorship application form. Applicants may apply for only one professorship.

Please note: applicants may apply for both \$1,000 in course enrichment funds (as part of the regular teaching proposal), and for either the Wulf or the Coleman-Guitteau Professorship if desired. If a Wulf or Coleman-Guitteau Professorship is awarded, the applicant will receive up to \$4,000 in course enrichment funds but will not receive the \$1,000 associated with a regular teaching fellowship.

Application Guidelines

Teaching Fellowship proposals should be written in **language that is clear to readers outside the applicant's discipline**. All margins must be a minimum of one inch and font must be 12 pt. or larger. The proposal should include the following elements, presented in the order listed below and using the headings provided. Please number the pages of the narrative.

Narrative proposals exceeding the 4-page limit (exclusive of syllabi) will not be considered.

1. **Cover Sheet:** A copy of the official cover sheet with **the signature of your department head and dean**, indicating approval of your plan to teach the proposed course during the academic quarter specified. If application is for a team-taught course, each applicant must submit a cover sheet.
2. **Narrative Proposal (not to exceed 4 pages)**

- a. **Humanistic content, orientation, and significance of the course**

Applicants must explain the significance of the course, and how the content or orientation is appropriate to an interdisciplinary humanities curriculum. Applicants should briefly describe their teaching philosophy and experience, and explain the pedagogical approach they plan to use in the proposed course.

Please note: If the teaching fellowship proposal involves an existing course, please indicate the current course number and title, and clearly explain how the proposed course will differ substantially from the existing one, including a description of any plans to change the course content and/or pedagogical approach.

- b. **Course development requirements**

Applicants should describe any study or preparation they will need to undertake prior to offering the course, and include a specific schedule of the work to be done.

- c. **Course enrichment funds**

If course enrichment, Wulf, or Coleman-Guitteau funds are being requested (see page 1), a plan with an estimated budget needs to be provided as part of the application narrative.

3. **Course syllabus/syllabi**

Revisions of existing courses: Faculty should provide a copy of the current syllabus (clearly marked as such), as well as a draft of the proposed syllabus that includes the following information: subject matter; course objectives; level (introductory, intermediate, advanced); size (desired enrollment or enrollment limit); format (lecture, seminar, etc.); specific readings (or their equivalent); specific course requirements and organization (projects, papers, reports, exams, etc.); and the academic quarter for which the course is proposed.

New courses: It is understood that the syllabus for a new course will not be fully developed at the time of application. Therefore, a proposal for a new course should include: a draft of the syllabus with a description of the topics (as detailed as possible); the planned treatment of the topics; the proposed pedagogical tools (exercises, articles, archives, collections, books, films, slides, performances, etc.); a preliminary list of the required readings or a brief bibliography; and the desired goals of the course.

4. **Curriculum Vitae (not to exceed 2 pages) should include:**
 - a. the applicant's education;
 - b. employment history;
 - c. academic honors or awards received, including any teaching awards;
 - d. a statement of primary and secondary teaching areas;
 - e. scholarly work (e.g., publications and papers).

Submitting Your Proposal

Staple or paperclip together the cover sheet(s), narrative proposal, relevant syllabus/syllabi, curriculum vitae, and, if applicable, the Wulf or Coleman-Guitteau application form.

Submit the original application package together with **six complete, collated and stapled copies** (double-sided whenever possible). **You should have a total of seven packets.**

Deadlines

CAS faculty:

Wednesday, October 26, 2011 by 5 p.m. to the CAS Dean's office, 114 Friendly Hall. (The Dean's office will forward the application to OHC after the Dean reviews and signs it.)

All other faculty:

Monday, October 31, 2011 by 5 p.m. to the Oregon Humanities Center, 154 PLC. All required signatures must be obtained prior to submission to the OHC.

All applications will be reviewed by a panel consisting of five University of Oregon faculty from various disciplines currently serving on the Center's Advisory Board. Applicants will be notified by email by **January 6, 2012**.

Questions? Please see Fellowship FAQs at ohc.uoregon.edu. For additional information, contact Julia Heydon, Associate Director, at jheydon@uoregon.edu or 346-1001.

2012–2013 Oregon Humanities Center Teaching Fellowship Application

Cover Sheet

Name _____ Banner ID (950)# _____

Rank/Department _____

Phone _____ Fax _____ E-mail _____

Tenured? **YES** **NO** If not, tenure-track? **YES** **NO** Tenure review year _____

Non-tenure track faculty with .50 FTE and employed by UO for at least three years at time of application? **YES** **NO**

Name of department head _____ Name of school/college dean _____

Title of proposed undergraduate course (include departmental prefix and course number):

Proposal is for a: **NEW COURSE** **EXISTING COURSE** (year and term last offered: _____)

Are you applying for a **Wulf Professorship**? **YES** **NO** If yes, attach the Wulf Professorship application.

Are you applying for a **Coleman-Guitteau Professorship**? **YES** **NO** If yes, attach the Coleman-Guitteau Professorship application.

Home department of existing course _____

For which 2012–13 academic quarter is this course proposed? **FALL** **WINTER** **SPRING**

Approximate enrollment _____ Course format (lecture, seminar, etc.) _____

If this course is team taught, list other faculty applicant(s):

To the best of my knowledge, this proposal meets the objectives, guidelines, and conditions of the 2012-13 Oregon Humanities Center Teaching Fellowship program.

Signature of Applicant _____ Date _____

By signing this cover sheet for the applicant's proposal for a 2012-13 Oregon Humanities Center Teaching Fellowship, I agree that if this proposal is successful, the applicant may teach the proposed course during the academic quarter specified. In addition, I understand that this course will be taught through the applicant's home department as part of his or her regular teaching load.

Signature of Department Head _____ Date _____

Signature of School Dean _____ Date _____